

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY JULY 10TH. 2012 at
7.00pm.**

Public Session:

Two members of the public were present, both of whom had been invited to the meeting to contribute to issues on the agenda.

Present:

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. R. Bailey

Mr. D. Baldwin

Mr. R. Rathbone

Mr. D. Roberts

Mrs. G. Matthews

Mr. J. Kennedy

Mrs. T. Howells

In Attendance:

The Parish Clerk.

Flt. Lt. Byne (RAF Shawbury).

Mrs. S. Johnson (Head Designate Shawbury School).

Mr. P. Keyse

12/65 Apologies:

Apologies were received and accepted from Mrs. F Medley and Mr. S. Jones (Shropshire Councillor).

12/66 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in Agenda Item 6;

12/67 Minutes of Meeting held on June 12th. 2012:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

12/68 Matters Arising:

(a)Glebe Lease (12/45(a)).

Chairman reported that she had checked the lease which had been forwarded to her and Members agreed that the document should now be signed and returned to the Diocese solicitors for completion. Clerk confirmed that a solicitor had witnessed his declaration that there was no guarantee the lease would be extended beyond the stated fifteen years.

Clerk stated that he would be forwarding a planning application to Shropshire Council for change of use for the new area as soon as the lease was finalised. He had received a guarantee from Mr. Watney that the £5,000 would be made available for the construction of the access pathway.

(b) CCTV (12/45(c)).

Members considered a response from Dr. Paul McGreary (Public Protection Enforcement Officer), which indicated that Members could view the recorded images from the CCTV camera after suitable training, which Shropshire Council could provide. CRB checks would need to be carried out on those volunteering to carry out the task. After due consideration it was agreed to accept the offer and it was felt that all Members should undertake the training, even though they did not wish to become an observer. By doing this they would all be aware of the procedure.

It was also agreed that the Council would pay for the CRB checks on those who were going to access the information.

Clerk to contact Dr. McGreary and ask him to arrange the training programme.

Mr. Bailey wished to have it recorded that the Council had, over a period of time, been given misinformation about what they could or could not do which had delayed positive action being taken. This was agreed to by all Members.

(e) Footpath on the playing field.

Clerk reported that Mr. Watney had responded to the request from Shropshire Council, indicating that he would expect the Council to purchase the land and fence it off from the playing field. Shropshire Council had replied to Mr. Watney pointing out that it was simply an extension of the current Parish Council footpath and asked for a site meeting to discuss what was needed.

Disappointment was expressed by the reaction of Mr. Watney as all that was required was a simple footpath for community use. Clerk to respond and seek a site meeting with both parties.

(d) Shropshire Council – car parking charges (12/58).

A letter had been received from Shropshire Council stating that they had just started a consultation programme and all Parish Council's would be asked to respond. Details of the questionnaire had been forwarded to Members by email and it was agreed to make a Council response at the next meeting.

(e) Damage to telegraph post (12/52(b)).

Clerk had reported this on the web site advertised by BT. At the conclusion of the report it was stated that the report had to be confirmed by telephone to the listed number. He had done this and had been asked to repeat all the details and been charged over £9.00 for the call as it was a premium line.

A BT engineer had later informed him that the post belonged to the electricity board and not them and it appeared that some action had been taken.

Mr. Roberts stated that a full repair had not been carried out.

(f) Grass strimming (12/46).

Mr. Bailey stated that he had removed lots of the stones and the grass had been strimmed again by Nobridge.

(g) Shropshire Council streetlights (12/51(b)).

Clerk stated that he had reported the problem to Shropshire Council but Mr. Baldwin said that no action had been taken. Clerk to report the problem again.

(h) Parish Plan Update (12/62(b)).

Mr. Brown had forwarded a copy of the Parish Plan Committee report on the progress of the plan and asked for it to be circulated in the Parish Magazine as had been agreed. After discussion with Mrs. Medley and the Chairman, the Clerk had accepted a quote of £90.00 for printing and the leaflet would be distributed with the August edition of the magazine.

(i) Speed Visor signs (Unresolved projects).

A report from Councillor Jones was considered and it was agreed to wait for a response from the RAF about funding a unit on the Wem Road before deciding what action the Parish Council should take.

(j) Jubilee Seat (12/50).

Clerk stated that it had been ordered and Mr. Bailey confirmed that the company had been in touch about arranging delivery. He would advise the Clerk when it was in place and a representative from the Housing Association to be invited to attend and officially present it to the Council.

(k) Future planned development (12/57(1)).

A detailed plan had been received from Field Crest Partnership showing how they would develop the site on the A53 and confirming that the new football pitches would be located on the site suggested by the Council; they would retain the parking/turning area and seek assurances from the Highways Department that a roundabout would be constructed on the A53.

Members supported the proposals.

12/69 Councillor Resignation:

Clerk confirmed that he had received an email resignation message from Mr. Brown and notices had been placed asking if members of the public wished to have an election. If there was no response the Council would have to seek to co-opt a new Member.

Members expressed disappointment over the resignation, noting how much work Mr. Brown had done for the Council and asked the Clerk to write an appropriate letter of thanks.

12/70 Correspondence:

Members considered the following correspondence received by the Clerk since the last meeting:

1. Sue Thomas – Cil and Place Plan Training. Mrs. Manley and Mr. Roberts agreed to attend the session being held on August 23rd. at Edinburgh House.
2. Natural Environment – tree scheme. It was agreed to order 60 mixed hedgerow plants and a Jubilee Tree. Clerk was asked to order a Malus (crab apple) or an amelanchier.
3. Stanton on the Hine Heath Parish Council – minutes of Council meeting. These were given to the Chairman who agreed to pass them on to Mr. Bailey and any other Members who wished to look at them

12/71 Accounts for Payment:

It was resolved to pay the following invoices

Mr. J. Wilson	Salary July)	£507.76
Mr. J. Wilson	Expenses (June)	£115.78
Inland Revenue	Income Tax (July)	£126.94
Mr. T. Creber	Village work (July)	£417.00
Scottish Power	Electricity supply (May)	£259.66
Mr. R. Bailey	Grass cutting – Erdington £108	
	- Moat area £35.00	
	- Cycle track £40.00	£183.00
Mr. R. Bailey	Burial ground sign + cement for fixing	£42.50
	Parish paths expenses	£68.00
Mr. A. Brown	Parish Plan expenses	£9.34
Shropshire Council	Printing certificates	£2.00

Society of Council Clerks	Membership	£110.00
Scottish Power	Power supply (June)	£259.66

12/72 Financial Statement:

A financial statement was tabled and approved.

12/73 Review of Internal Audit System:

Members unanimously expressed satisfaction with the current system.

12/74 Members Code of Conduct:

The revised code was adopted and Members were reminded of the legal obligation to complete and return the 'Disclosure of Pecuniary Interests' form to Shropshire Council.

12/75 Use of the playing field by the Junior School

Mrs. Sally Johnson (Head Designate of the New School) stated that there was an area of land attached to the school but it would cost about £120,000 for this to be drained and developed as a playing field. Shropshire Council had put the onus on the school to raise the money for this. In the meantime she wondered if the Parish Council would give permission for the children from the new school to have access to the playing field for some of their sporting/recreational activities.

There was unanimous support for the proposal with details to be worked out before the school opened.

12/76 Exchange of Information:

(a) Agenda Items for the next meeting:

Funding of equipment for the Parish Paths Group.

(b) Issues needing urgent attention:

Highways:

1. Area by the traffic lights was very unsightly with weeds and young saplings. Clerk to advise the Highways Department and ask for some action.

Streetlights:

No issues raised

Other:

1. Mr. Bailey asked the Clerk to check if RoSPA had carried out the annual checks on the play areas and the cycle track.
2. Mr. Bailey reported an overgrown hedge on the road from the A53 to Poynton, which was beginning to restrict drivers' vision. The hedge belonged to Mr. Crow of New House Farm. Clerk to contact Mr. Crow and ask for the hedge to be cut back once the bird nesting season was over.

12/77 Frequency of Fun Days

It was decided not to hold a Fun Day in 2013 and to delay any decision on the future programme until after next year's election. It was decided to run a Christmas Craft Fayre which Mrs. Manley would arrange.

12/78 Dissemination of Information.

Mr. Bailey raised concerns about the amount of information being circulated via email and the need to have the information available for discussion at Council meetings. After detailed consideration it was agreed that in future the Clerk would classify each email by indicating:

'for interest'; 'for discussion at next meeting'; 'for information only'; 'urgent response required'.

The success of this would be reviewed after a few months.

12/79 New School – parking and related issues:

Major concerns were raised about the lack of consultation and the need for action to deal with parking and the likely congestion when children are taken to and from the new school. Mrs. Johnson was asked to raise the issues at future meetings with Shropshire Council and the school governors and point out that there was a need for a site meeting for this to be discussed in detail with the Parish Council.

12/80 Public Access Automated Defibrillator:

The Chairman welcomed Mr. Keyse to the meeting and he gave a brief outline of the value of public access defibrillators and explained how he had arranged to have one installed in Myddle Village. He pointed out that the LJC and Shropshire Community Fund had given financial support. A local committee had been formed and volunteers were in the process of being trained. He was prepared to give necessary help as was Mr Cliff Medlicot from the West Midlands Ambulance Service.

There was unanimous agreement that action should be taken to have a defibrillator in Shawbury. The first action would be to hold a public meeting to identify volunteers. Mr. Kennedy agreed to chair this meeting and the Clerk was asked to contact Mrs. Medley to discuss room availability. He would then liaise with Mr. Kennedy and after a date was confirmed would arrange publicity. He would invite Mr. Keyse and Mr. Medlicot to the meeting.

12/81 Register of Volunteer Helpers:

It was noted that many people volunteered to help at various Parish functions and it would be valuable for a register of volunteer helpers to be maintained. After discussion it was agreed that the names and addresses of people who had helped in the past would be forwarded to the Clerk who would write to them to see if they were prepared to have their names included on a register; what type of help they were prepared to give and whether they were prepared to have their details passed to local organisations seeking help. Once this was complete, Mr. Rathbone agreed to set up a simple computer register.

12/82 Reports from:**(a) Police:**

No report tabled.

(b) Youth:

No report tabled

(c) RAF Shawbury:

Flt. Lt. Byne:

1. Reported that more personnel had been recruited from the base to give security support at the Olympic Games.
2. Promised to seek further information on the response from the RAF to the request from Shropshire Council to fund a speed visor on the Wem Road and on the civilian use of the new gym.

(d) Shropshire Council:

Mr Jones had sent in a report on the future provision of Speed Visors.

12/83 Planning Applications:**B. The following applications were considered:**

1. 3, Millbrook Drive – application for certificate of lawful use for conservatory to rear of building.
Application supported.

2. Plans for redevelopment of Junior School in Poynton Road.

Application supported but Members expressed concerns over the lack of consultation with the Parish Council during the planning process and the arrangements for parking and preventing traffic congestion when children are taken to and from school.

C. Application approved by Shropshire Council.

London House, Shawbury Heath – resurfacing of pond etc. to form car park.

12/84 Committee Reports:

A. Moat Committee:

Mr. Roberts reported that he had attended the Committee Meeting and the following issues had been raised:

1. The Japanese Knot weed was growing again and needed treating.
2. There was a lack of volunteers but most of the work now related to maintenance and grass strimming. They were going to work out a programme of required activity and hoped that a volunteer group might undertake the work. Clerk was asked to contact Gillian Burbill and Sue Thomas to see if this could be arranged.
3. Gareth Parry (Community Biodiversity Project Officer) had visited the site and had complemented the group of the excellent state of the whole area.
4. The installation of a drainage pipe was underway.

Mr. Bailey reported minor damage to one of the benches.

It was noted that the agreed constitution of the Moat Committee stated that the Chairman or Secretary had to be a Parish Councillor. Mr. Brown's resignation meant there was a need to resolve this.

B. Local Joint Committee:

Mr. Kennedy gave a detailed report on the meeting held on June 20th.

1. There were very few members of the public present.
2. Councillor Brian Williams had been elected as Chairman and Councillor Russell Purslow as Vice Chairman.
3. There had been excellent presentations by Mr. Adrian Osborne (Communications Manager for Shrewsbury and Telford NHS Trust) outlining the aim to become a Foundation Trust by 2014 and Mr. Cliff Medlicott from the West Midlands Ambulance Service on Public Access External Defibrillators.
4. Seven applications for funding had been approved and it had been agreed to ring fence £5,500 for applications for the installation of defibrillators, leaving just over £7,000 for other approved projects.
5. The police had not attended the meeting and a written statement indicated that they had nothing to report.

C. ALC Area Committee.

Mrs. Manley reported on the latest meeting which had again been very poorly attended. The main business had been a report on the future of the ambulance service in the County.

12/85 Press Matters:

It was agreed to publish details of the resignation of Mr Brown and the need to co-opt a new replacement Councillor and of the decision to try and locate a defibrillator in the village

12/86 Date and Time of next meeting:

The next meeting will be on August 14th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed; J. Manley (Chairman)

Date: August 14th, 2012